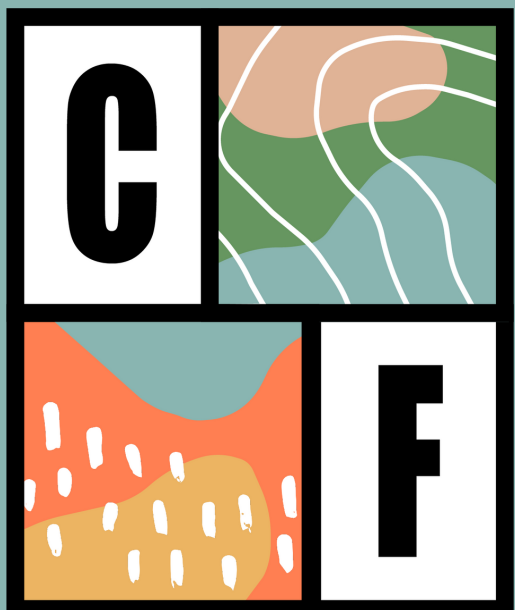




# PUBLIC SEVICES





# Public Services



# Army Soldier

When you apply to join the Army, you'll be looking to join as one of two roles: Officer or Soldier.

You can enter as a Regular Soldier, or you can enter through the Professional Qualification route. All jobs within the Army will fall under one of the following areas:

- **Combat**
- **Engineering**
- **Human Resources and Finance & Support**
- **Intelligence & Communications and IT**
- **Medical**
- **Logistics & Support**
- **Music**

Professionally qualified soldiers will have already trained in one of the following areas, or would like to train for these roles within the army:

- **Musician**
- **Nurse, Student Nurse or Dental Nurse**
- **Pharmacy Technician**
- **Environmental Health Technician**
- **Biomedical Scientist**
- **Operating Department Practitioner**
- **Radiographer**

# Army Officer

**There are 3 possible routes to pursue the role of Officer in the Army:**

## **Standard Entry Officer**

Standard Entry Officer will begin their training after completing A-levels and a degree. Much like soldiers, you'll live and work on a military base. Your role is all about management, and you will take responsibility for a group of soldiers from your first day of training.

## **Army Officer Internship**

The Army Officer Internship offers you the opportunity to experience the role of an Army Officer for 6-18 months, and can be done before, during or after University.

In order to apply for this position you must hold a place at University, and also:

- Be aged between 17 years and 9 months & 28 years old by mid-September of the year you'll be starting your training at Sandhurst
- Hold or be predicted to gain 72 UCAS points (or equivalent) and have 35 ALIS
- Be physically fit

## **Professional Qualification Route**

The Professional Qualification Route follows the same format as the Soldier route, which means you'll have to have already trained or be working towards a professional qualification.

As well as these requirements, there are some general requirements that fall across all roles in the Army:

- You need to be British, Irish or Commonwealth Citizen
- You need to be generally fit and not have any injuries or serious medical conditions - you'll have to take part in a fitness test as part of your application
- No criminal convictions
- No piercings or facial tattoos

# Army - The Application Process

Joining the Army is a lengthy process, and can take up to 9 months before you start your training.

## **Soldier**

You will first need to complete an online application.

If your online application is successful, you'll be invited to an army briefing at a local career centre (or online) to help you prepare for the assessment centre.

The assessment centre will include a full medical examination, physical and mental tests, team exercises to see how you work with others, and a career discussion.

If you are successful, the army will check your references and run a background check.

If these are accepted, you will be given an offer of employment and a start date for your initial training.

## **Officer**

You will need to first complete an online application.

If your application is successful, you will be invited for an interview at your local career centre (or online) and will also be given advice on preparing for the Army Officer Selection Board (AOSB).

The AOSB will involve a 24-hour briefing, as well as physical and practical exercises.

You'll then have to take part in the main board which will last 3 and a half days and will involve further tests.

If you are successful, the Army will run background checks and check your references.

If accepted, you will be given an offer of employment and will go on a pre-commissioning course before starting your 44 week training.

# Fire & Rescue

## What You Will Do

The main aspect of a firefighters job is protect people from fire and other dangers, but you will also be involved in giving advice to members of your community about fire safety.

Everyday will be different, but some duties will involve:

- Inspecting and maintaining equipment
- Carrying out practice drills and taking part in training
- Advising people about possible escape routes within their home or place of work
- Rescuing people & animals from burning buildings and accident sites
- Controlling and put out fires
- Dealing with bomb alerts and flooding operations
- Managing chemical or hazardous substance spills
- Giving presentations to schools and community groups
- Inspecting buildings to make sure they meet fire safety regulations

# Fire & Rescue

## How To Join

1

You could apply directly to a local station with enough work experience


2

You could also start training as an apprentice, such as the Operational Firefighter Advanced Apprenticeship


It may also be worth you considering doing courses that can help with your application, such as:

- Level 2 Certificate in Fire & Rescue Services in Community: this course is usually ran by local fire services and is aimed at people who have some responsibility for fire safety, such as housing wardens or fire prevention officers
- Level 2 or 3 Diploma in Public Services, for which you will need 2-4 GCSE's at grade D/3 or above
- Level 3 Extended Diploma in Uniformed Protective Services, for which you will need 5 GCSEs at grade C/4 or above including English and Maths

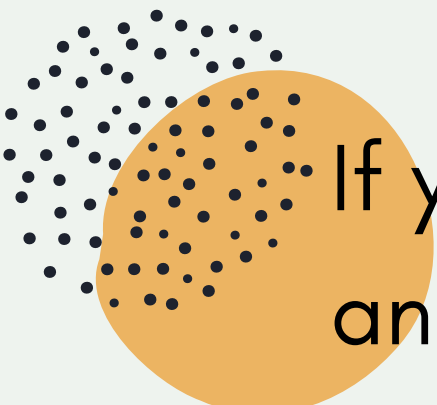
# Useful Info about Applying to the Fire & Rescue Service



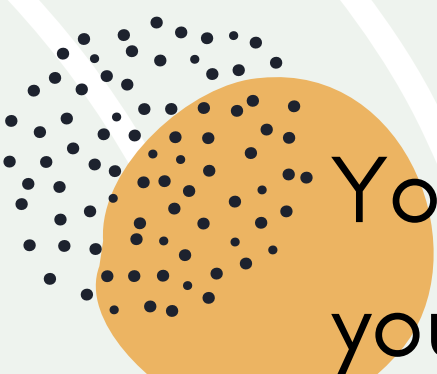
It is useful for you to have experience working or volunteering in a support role such as emergency call handling or fire safety, as this will give you an idea what the job can be like, access to internal vacancies and invaluable experiences that you can use at a later date!



You can also work your way up towards crew manager, watch manager or station manager. If you are also prepared to move services, you could become a brigade manager, an area manager or a chief fire officer.



If you are someone who is involved in fire safety and prevention work, then there is the opportunity for you to professional qualifications leading to membership of the Institution of Fire Engineers (IFE).



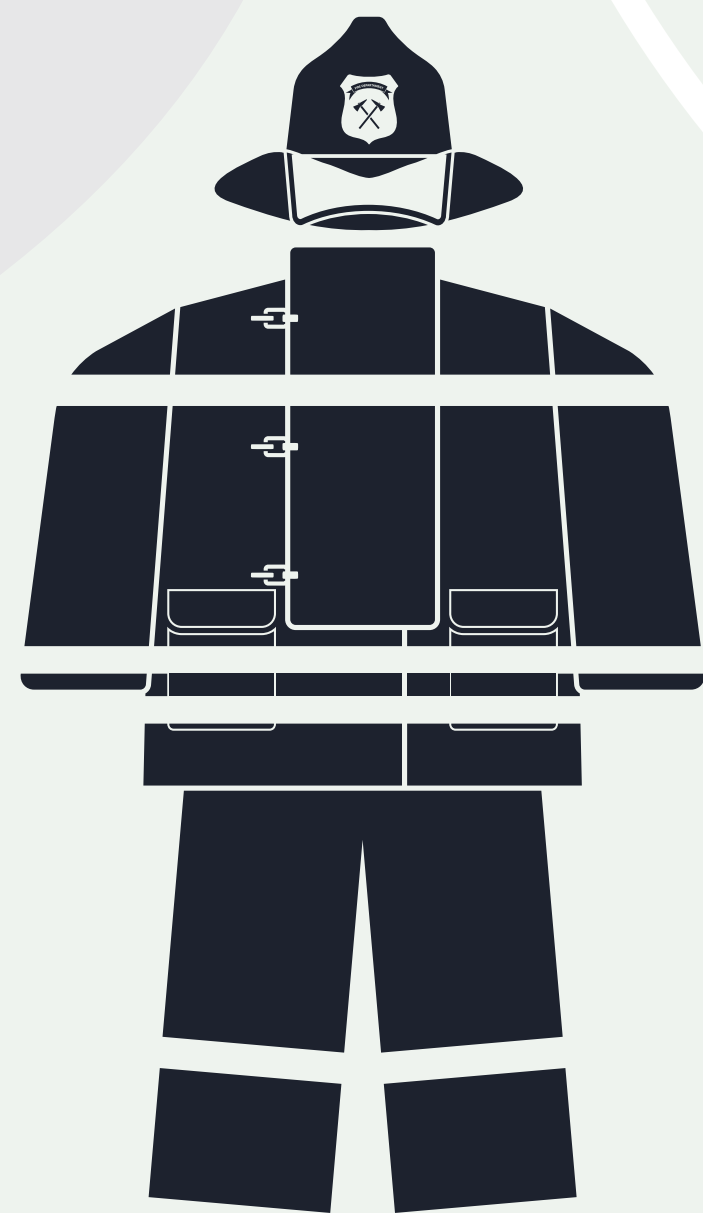
You could also get a HGV licence which enable you to drive Fire Engines.



# Eligibility for the Fire & Rescue Service

In order to apply for the Fire & Rescue Service, you will need to meet these **essential** eligibility requirements:

- Pass a fitness test
- Pass a medical check
- Pass enhanced background checks
- Have a full UK manual driving licence
- Be over the age of 18



## Some additional requirements may include:

- Being confident in and around water & being able to swim unaided for at least 100 metres
- Have no known phobia of heights or confined spaces
- Being prepared to accept deployment within any area of the fire service you join
- Happy to be clean shaven in order to safely and securely wear breathing equipment

# Roles in the RAF

The RAF split their job roles into the following categories:

**Aircrew:** Pilot, Remotely Piloted Aircraft System (RPAS) Pilot, Weapons System Officer

**Air Operations Support:** Aerospace Battle Manager, Air Traffic Control Officer, Flight Operation Officer

**Force Protection:** RAF Regiment Officer, RAF Police or Firefighter

**Intelligence:** Intelligence Analyst, Intelligence Officer, Photographer

**Logistics:** Chef, Driver, Logistics Driver

**Medical:** Medical Support Officer, Pharmacy Technician, RAF Medic

**Personnel Support:** Chaplain, Media Operations, Physical Training Instructor

**Technical & Engineering:** Communications Infrastructure Technician, Electrician, Weapon Technician

# The RAF Selection Process

There are seven stages in the selection process for the RAF:

1

**An RAF Aptitude Test:** This test is also known as the Airmen Selection Test and consists of seven aptitude tests, each focusing on a set of cognitive skills required for the RAF

2

**Selection Interviews\*:** This interview will be with a qualified recruiter and last 30-45 minutes and cover the same 5 areas you were asked about in your initial application

3

**Health Assessment:** A civilian doctor will assess your hearing and eyesight, as well as your general physical well being

4

**Fitness Test:** 1.5 miles on a treadmill & as many sit ups and press ups as you can in 1 minute

5

**Pre-recruit Training Course:** Attend RAF Halton for 3 days and undertake a Fitness Assessment, Basic Key Skills Builder assessments & Functional Skills assessments

6

**Acceptance**

7

**Training**

Aside from the standard entry route, you can also apply through one of the RAF Apprenticeships. There are currently 23 available, in careers such as a Cyberspace Communication Specialist, RAF Regiment Gunner, Survival Equipment Specialist and Aircraft Technician.

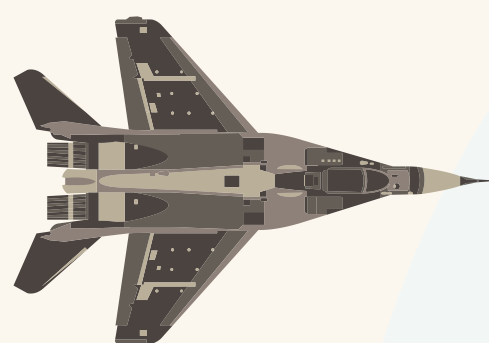
\*Some roles may require additional Specialist Interviews

# RAF Entry Requirements

- Be a UK or Dual Citizen (but Non-British people who have lived in the UK for a minimum of 3 years can also apply)
- Have GCSEs (or equivalent) in English Language and Maths at Grade C/4 or above, alongside 3 other subjects
- Be Fit & Healthy (this will be assessed at least 3 times during your application)
- Have a BMI between 17-30 (dependent on your age & gender)
- Not have body piercings which cause holes that do not closed up
- Be willing to have a background check

## Ground Trade Apprenticeship Entry Requirements

As well as the above, you must also have or gain during your training Functional Skills Qualifications in order to do a Ground Trade Apprenticeship.



# The Royal Navy

## The five areas you can work in

1. **Fleet Air Arm:** Fighter Jets & Helicopters
2. **Royal Fleet Auxiliary:** Provides fuel for ships and supplies for personnel
3. **Royal Marines:** An elite amphibious fighting force
4. **Submarine Service:** Also known as the 'Silent Service'
5. **Surface Fleet:** Destroyers, Frigates, Minesweepers, Aircraft Carriers, etc.

Within these five services there are nine branches:

- Aviation
- Chaplaincy
- Engineering
- Logistics
- Medical
- Royal Marines Band Service
- Royal Marines Reserve
- Royal Naval Reserve
- Warfare



Within these branches, there are more than 100 different roles available including Medical Officer & Weapon Engineer Officer.

# The Royal Navy Ratings

When you apply to join the Navy, you'll be looking to join as one of three roles: Rating, Officer, Marines Commando or Marines Officer.

The Royal Navy Ratings complete any number of daily tasks in a variety of roles, whilst also having the chance to earn qualifications by taking apprenticeships as you work.

## Here's how you apply:

- You will first need to complete an online application
- You will then have to take the Naval Service Recruiting Test (NSRT), which will test your general intellectual ability and knowledge on the technical/academic aspects of the role you have chosen. You'll also have to take a psychometric test which will show if you have the cognitive abilities, knowledge and personality to work in the Navy
- If successful, you will be invited to a formal interview
- After passing the interview, you will complete medical and eye tests, and take part in a fitness test which involves completing a 2.4km run on a treadmill in a certain amount of time
- You will then attend the Pre-Royal Navy Course (PRNC): a 4-day assessment involving physical tests such as running and swimming
- If successful, you will then be subject to a background check
- You will then be offered a provisional place on a 10-week basic training course

# The Royal Navy Officer

As a Royal Navy Officer, you will be leading and managing a team of men and women, in often challenging circumstances, and sometimes dangerous.

This is why the process to join is exhaustive and may appear lengthy. It involves a series of interviews, alongside mental and physical tests, to ensure the Royal Navy is right for you – as well as ensuring you are right for the Royal Navy.

For all roles you must have achieved good A-levels (or equivalent) or a degree to apply.

For certain specialist roles there may be additional tests and criteria that you must meet.

## **Here's how you apply:**

- The first two stages of your application are the same as the Royal Navy Rating
- You will then be asked to attend an informal interview to discuss your application
- You will complete medical and fitness tests similar to the Ratings application
- You will then be sent an invitation for a formal interview
- If all goes well you, will then go through to the Admiralty Interview Board for a one and a half day assessment, involving a fitness test, practical leadership tasks, a planning exercise, psychometric test and formal interview
- If you are successful you will be subject to a background check and offered a place on a 30-week basic training course

# Royal Marines Commando

As a Royal Marines Commando you're part of the Naval Services' elite ambitious fighting force. You will encounter some of the diverse and challenging environments on the planet.

The joining process is rigorous, and can seem lengthy. It will involve a series of interviews, plus mental and physical tests, to ensure you are suitable for the Royal Marines.

You will need to be a minimum height of 151cm and weigh at least 65kg to be eligible to join.

## **Here's how to apply:**

- Complete an online application
- You'll then have to take the Naval Service Recruiting Test (NSRT) which will test your general intellectual ability and knowledge on technical/academic aspects of the role you've chosen. You'll also have to take a psychometric test which will show if you have the cognitive abilities, knowledge and personality to carry out the job you have applied for
- If you are successful, you'll be invited to a formal interview
- You'll also have to have medical and eye tests and take part in a fitness test which involves completing a 2.4km run on a treadmill in a certain time
- You'll then attend the Potential Royal Marines Course (PRMC) which is a 4-day assessment involving physical tests in challenging environments
- Once you've passed all aspects of the recruiting process, including a security check, you'll then be given a date to commence Basic Training for 32 weeks



# Royal Marines Officer

As a Royal Marines Officer you will lead deployments to wherever your team is needed, such as peacekeeping missions or humanitarian aid responding to global conflicts

You will need to be a minimum height of 151cm and weight of 65kg (or BMI of 23-28) to be eligible to join

**You'll need to have A-levels (including two non-overlapping areas) and at least 5 GCSEs at Grade C/4 or above, with Maths and English at B/6 or above**

Due to the nature of the job you must be physically and mentally fit, able to make hard decisions under pressure and remain positive in the face of adversity.



# Royal Marines

## Officer - How To Apply

- You'll have to complete an online application
- You'll then have to take the Naval Service Recruiting Test (NSRT), which will test your general intellectual ability and knowledge on numeracy and mechanical comprehension. You'll also have to take a psychometric test which will show if you have the cognitive abilities, knowledge and personality to be successful as a Royal Marines Officer
- If you are successful, you'll be invited to a formal interview take part in a fitness test which involves completing two 2.4km runs on a treadmill with a 2% incline
- You'll then have another short interview to assess your suitability for a career in the Royal Marines, and to prepare you for the Potential Officers Course (POC)
- The POC is a 4-day assessment involving physical tests in challenging environments
- You'll then go to the Admiralty Interview Board (AIB) for a two-day competency-based assessment to make sure you have what it takes to succeed as a Royal Marines Commando Officer
- Once you've passed all aspects of the recruiting process, including a security check, you'll then be given a date to commence Royal Marines Officer Training for 16 months

# The Police

As part of the police force you, will be responsible for maintaining law and order across area in which your force operates. You may also find yourself involved in investigations that involve several different police forces at any one time.

You will find that each day you will be doing something different, whether that be hunting down well known crime syndicates, or attempting to disrupt and prevent anti-social behaviour.

You will also be required to interview suspects, attend court hearings, conduct investigation research, compile reports and also manage your paperwork.



# The Police - How To Apply

## Stage 1

- You will have to sit a Situation Judgement Test, which will assess your critical thinking, decision making & judgement skills.
- Once that is complete, you might then be asked to complete a short personal statement, explaining why you feel the police is right for you, as well as why you are right for the police
- This stage can take over **2 months** to complete

## Stage 2

- Next, the force you have applied for (can only be one at a time) will send you communication, inviting you to attend an Assessment Centre
- These will only occur every 6-8 weeks at certain times of the year, and will be attended by 30-40 people at the same time, all from different forces
- You will then be split into groups and complete a variety of tests including: a basic maths test, verbal and logical reasoning test, information processing assessment, roleplay scenarios and a CVF framework interview
- Within 2 weeks of completing the assessment centre, you will be informed about whether or not you have passed
- If you have, the information will be sent to your force of application, at which point the force will invite you for an interview
- This stage can take between **2-3 months** to complete

## Stage 3

- It will take 2 weeks for you to find out if you have passed the interview
- You will then complete a medical assessment (eye & hearing test, plus GP Medical Records) and a fitness test
- This stage can take **between 8-9 weeks** to complete

## Stage 4

- The final stage of your application is the Vetting & Security Checks
- This will involve checking your initial references, and also a check on some of your nearest and dearest
- It will also be the time you have your uniform measurements taken
- Although this seems to be the shortest stage, it is in fact the longest and will take between **3-6 months**

Once you have completed all of these stages you will then be sent a start date, giving you 3 months notice to allow for other employers to be informed timely.