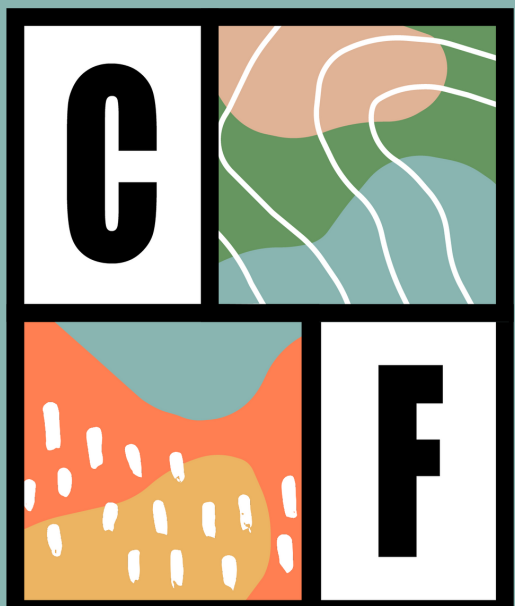




HOUSING OFFICER



HOUSING OFFICER

Housing Officers typically are responsible for an estate or group of social housing owned by the local council. This job may also be referred to as an Accommodation Warden or Housing Support Officer.

What you will do:

A typical day will involve helping people who have applied to live in social housing, helping them benefits and welfare

Working with residents who could be homeless, older, people with mental health conditions or those with some level of learning or physical disability

Collaboration with other agencies such as social services and healthcare professionals such as doctors and nurses on a regular basis to support resident

Carrying out inspections, deal with anti-social behaviour and monitor accommodation safety and security through risk assessments, as well as arranging building repairs

Being passionate about helping others, good communication and interpersonal skills, and the ability to carry out administration such as report-writing

HOUSING OFFICER

How to become a Housing Officer:

There are no set entry requirements to become a housing officer, although employers expect a good standard of literacy and numeracy, so GCSEs in English and Maths at grades 9 to 4 (A* to C) would be ideal. Useful skills to make you successful for the role include good communication, interpersonal skills, IT, organisation, patience and problem-solving

NVQ level 2 or 3 in Health & Social Care

Volunteering at a local hostel or social housing company alongside your studies should help you to find full or part-time work in this area

It may also be possible to achieve a Level 2 in Housing Practice whilst working on the job as an apprentice

Completing a Foundation Degree in Housing Studies or similar, which may require GCSEs and A levels

An Enhanced DBS check is required due to the nature of working with vulnerable people, regardless of which route you take